

Application to Publish with Astronomical Society of the Pacific (ASP) Conference Series

Please fill out the following information so our Publication Committee can evaluate your application and prepare a contract upon acceptance. Enlarge any of the data fields below as needed to include all pertinent information. Make a reasonable guess on information that is not yet known. This is just an estimate. Exact details will be finalized later.

Date of Application:

Title of Meeting:

Location:

Date:

Editor's Name	Address	Phone	E-mail

Sponsoring Organization(s):

Current major problems in this field requiring discussion:

Conference Web Site Address:

List invited review speakers, institutions, and topics:

Anticipated total number of attendees: _____

Anticipated total number of pages for the volume: _____

Anticipated breakdown of number of articles vs. page length (if available):

How many articles with 1-5 pages? _____

How many articles with 6-10 pages? _____

How many articles with more than 10 pages? _____

How many/what percentage of the contributions will be review articles? _____

Will each conference participant receive a book through the conference registration fee?

Will there be funding appropriated other than registration fees? _____

Will the editor(s) submit manuscripts to us within 6 months? _____

PLEASE NOTE:

We expect a complete manuscript in our office within six months of the meeting date. We prefer to publish expeditiously rather than wait for a few too-long-delayed contributions or review papers.

COST ESTIMATE SHEET:

1. PRINTING COSTS:

Printing costs for ASP Conference Series books are normally priced by the number of volumes sold rather than pages printed. The base cost per volume to conference participants is **\$55**. To ensure that Publisher costs are met, Editors must guarantee a minimum number of volumes will be sold to conference participants or to the conference itself for each volume length, according to the following formula:

70 to 100 copies	=	450 pages maximum
101 to 150 copies	=	600 pages maximum
151 to 200 copies	=	750 pages maximum
over 200 copies	=	850 pages maximum

The cost of pages in excess of the maximum may be purchased at a rate of \$12.00 per page.

Arrangements for more pages, purchasing fewer than 70 copies, or a different pricing structure in general may be negotiated between the Editors and Publisher. Please contact J. W. Moody at jmoody@byu.edu or (801) 422-4347 for more details.

Number of books _____ x \$55 = \$ _____

2. SHIPPING COSTS:

The Editors determine the method of shipping volumes and collect the sum for shipping and handling for each contributor and/or participant at the rates given below:

Within U.S.

USPS Media Mail (average 2-3 weeks), 1 book \$8.00

USPS Priority Mail Flat Rate (2-4 days), up to 4 books \$15.00

International

International First Class (average 2-4 weeks), 1 book \$34.00

International Priority Mail (6-10 days), up to 4 books \$44.00

As of May 14, 2007, other forms of international shipping and bulk rates (other than the 4-book rates listed above) were discontinued.

Media Mail: (# of books) x \$8.00 = (total)

Priority FR: (# of books) @ (# of boxes) x \$15.00 = (total)

Int'l First Class: (# of books) x \$34.00 = (total)

Int'l Priority FR: (# of books) @ (# of boxes) x \$44.00 = (total)

The total cost of shipping is estimated to be \$ _____.

3. PREPARATION COSTS:

It is our intention to assist you in any way possible to create a high-quality volume.

The ASPCS has a $L^A T_E X$ consultant who will answer questions without charge regarding preparation of the manuscript before submission.

After the manuscript is submitted the volume is considered to be in the "manuscript stage". At this stage we perform an aesthetic review looking for problems with margins, figure resolutions and similar non-science related items dealing with how the book looks. The editors are expected to correct any and all problems discovered at this stage. However, we also have a Technical Specialist who helps prepare manuscripts for submission to the printer. If you require more help than normal or would like us to do the $L^A T_E X$ typesetting for you, we offer that service at a rate of **\$35** per hour.

Please decide now if you would like to pay for help in compiling your book or if you would prefer to handle the error corrections yourself. Please also be aware that if your submitted volume needs an extraordinary amount of repair while in the manuscript stage then you must either accept the responsibility for making the corrections or pay for our time.

The additional preparation costs are estimated to be \$35 X ____ hours = \$_____

4. ADDITIONAL OPTIONS:

In addition to the basic cost of the volume the following options are available for an additional fee:

- A. A color image on the front cover may be purchased at a cost of \$1,000.00.
- B. Color figures may be purchased at a cost that can vary from \$95 to \$500 per page depending on the number of books ordered and the type of press chosen. Color page charges are negotiated on a case-by-case basis. Estimate color page costs at \$150 per page for this application. The exact cost will be determined before the contract is signed.
- C. Editors who wish to have CD-ROMs placed inside their books must arrange for them to be manufactured, placed in self-adhesive envelopes, and shipped to the printer, whose address can be obtained from the Publisher. The printer will hand insert the CD-ROMs into the books at a cost of \$2.00 per book. CD-ROMs need to be provided for the entire printing order, which is normally about 400 volumes.

Color cover? (If yes, add \$1,000)	\$ _____
Color figures ____ x \$150 =	\$ _____
CD-ROMs? (If yes, add \$800)	\$ _____

The total of all additional costs is : \$ _____

5. TOTAL COST ESTIMATE:

Printing Costs:	
(Cost of books purchased by the conference) =	\$ _____
Shipping Costs =	\$ _____
Preparation Costs =	\$ _____
Additional Options =	\$ _____

Total cost of the Volume = \$ _____

Please **e-mail** this application to aspcs@aspbooks.org. Thank you.

Astronomical Society of the Pacific Conference Series
Room C454 - ESC / PO Box 4666
Brigham Young University
Provo, UT 84602-4666
Phone number: (801) 422-2111
Fax number: (801) 422-0553
E-mail address: aspcs@aspbooks.org

If you have any questions, please contact us.